

**MEMPHIS COMMUNITY SCHOOLS  
34110 BORDMAN RD, MEMPHIS, MI 48041  
BOARD OF EDUCATION**

**MINUTES – Organizational and Special Meeting**

***Monday, January 13, 2020 7:00 PM***  
**Jr/Sr High School Media Center**

The organizational and special meeting of the Memphis Community Schools Board of Education was held on Monday, January 13, 2020, at 7:00 p.m., at the Jr/Sr High School Media Center, 34130 Bordman Rd, Memphis, MI.

The meeting was called to order by President, Dave Rhein, at 7:01 pm.

The Pledge of Allegiance was recited.

**ROLL CALL:**

**MEMBERS PRESENT:** Dave Rhein, Karyn McCue, Marty Cook, Audrey O'Connor, Amanda Bobcean, Susan Durst

**MEMBERS ABSENT:** Chris Paré,

**ELECTION OF TEMPORARY CHAIRPERSON**

**On a motion by Cook, supported by Bobcean, to elect Dave Rhein, to be temporary chairperson.**

**Ayes: All (6) Nays: 0 Motion Carried**

**ADOPTION OF AGENDA:**

**On a motion by McCue, supported by Bobcean, to adopt the agenda for the January 13, 2020 organizational and special meeting.**

**Ayes: All (6) Nays: 0 Motion Carried**

**ELECTION OF OFFICERS:**

**President**

**On a motion by O'Connor, supported by McCue, to nominate Rhein for President of the Board of Education.**

**On a motion by O'Connor, supported by McCue, to elect Rhein for President of the Board of Education, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

**Vice President**

**On a motion by Rhein, supported by Durst, to nominate Paré, for Vice President of the Board of Education.**

**On a motion by Rhein, supported by McCue, to elect Paré, for Vice President of the Board of Education, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

**Secretary**

**On a motion by O'Connor, supported by Cook, to nominate McCue, for Secretary of the Board of Education.**

**On a motion by Rhein, supported by Bobcean, to elect McCue, for Secretary of the Board of Education, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

**Treasurer**

**On a motion by Bobcean, supported by O'Connor, to nominate Cook, for Treasurer of the Board of Education.**

**On a motion by Rhein, supported by O'Connor, to elect Cook, for Treasurer of the Board of Education, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

#### **ADOPTION OF MEETING SCHEDULE FOR 2020**

**On a motion by O'Connor, supported by Bobcean, to establish the regular meetings for January, 2020 through January, 2021, to be on the 4<sup>th</sup> Monday of each month, with the exception of months where holidays require a deviation to the schedule, or for other conflicts. Regular Meeting times to be at 7:00 p.m. in the Joseph Burns Library/Media Center.**

**Ayes: All (6) Nays: 0 Motion Carried**

#### **DESIGNATION OF DEPOSITORIES FOR SCHOOL FUNDS**

**On a motion by Cook, supported by Bobcean, to designate Lake Stone Bank and Trust, NorthStar Bank, PNC & Michigan Liquid Asset Fund as depositories for school funds for the period covering January 2020, through December 2020, as presented.**

**On an amended motion by Cook, supported by Bobcean, to designate Lake Stone Bank and Trust, NorthStar Bank, PNC & Michigan Liquid Asset Fund as depositories for school funds for the period covering January 2020, through the Organizational Meeting of January 2021.**

**Ayes: All (6) Nays: 0 Motion Carried**

#### **CHECK SIGNATURE AUTHORIZATIONS**

**On a motion by Cook, supported by Bobcean, to accept the recommended official signatures as presented for January 2020 through the Organizational Meeting of January 2021, as presented.**

**Ayes: All (6) Nays: 0 Motion Carried**

#### **DESIGNATION OF PERSON FOR POSTING PUBLIC NOTICES OF MEETINGS**

**On a motion by McCue, supported by O'Connor, to designate Laura Heilig, or her designee, to post public notices of meetings.**

**Ayes: All (6) Nays: 0 Motion Carried**

## OFFICIAL PUBLICATIONS

On a motion by O'Connor, supported by Bobcean, to approve the use of the VOICE Newspaper for official publications for the time period of January 2020 through the Organizational Meeting of January, 2021.

Ayes: All (6) Nays: 0 Motion Carried

## APPROVAL OF ANNUAL RETAINER CONTRACTS

On a motion by McCue, supported by O'Connor, to continue the retainer contract for Thrun Law Firm, P.C., for legal services.

Ayes: All (6) Nays: 0 Motion Carried

On a motion by McCue, supported by Cook, to have Stewart, Beauvais and Whipple – UHY, conduct and complete the 2019-20 audit.

Ayes: All (6) Nays: 0 Motion Carried

## REVIEW BOARD BY-LAWS

On a motion by Rhein, supported by McCue, to approve the Board By-Laws, as presented.

Ayes: All (6) Nays: 0 Motion Carried

Dave Rhein appointed members for committees with a Chairperson for each committee.

## CONSENT AGENDA:

Approval of the minutes from the regular meeting, and the minutes from the closed session meeting of December 17, 2019, as presented.

### Personnel:

Resignations: Mike Walsh ~ 8<sup>th</sup> Grade Boys Basketball Coach position  
Hiring: Jackie Emming and Leah Welch ~ JH Cheer Coaches  
Norman Newton ~ 8<sup>th</sup> Grade Boys Basketball Coach

On a motion by Cook, supported by Bobcean, to approve the items under consent agenda, as presented.

Ayes: All (6) Nays: 0 Motion Carried

AUDIENCE PARTICIPATION: None

## CLOSED SESSION:

### SUPERINTENDENT EVALUATION ~ FINAL

On a motion by Rhein, supported by Bobcean, to go into closed session at 7:20 p.m., in accordance with the "Open Meetings Act", Act 267 1976, for the purpose of Superintendent Evaluation.

Ayes: All (6) Nays: 0 Motion Carried

## Roll Call

### Present:

Mr. Rhein, Karyn McCue, Mr. Cook, Mrs. O'Connor, Mrs. Bobcean, Mrs. Durst

Absent: Mr. Paré

On a motion by Rhein, supported by Cook, to reconvene to regular session at 10:49 p.m.


**SUPERINTENDENT'S COMMENTS: None**

**BOARD ROUND TABLE: None**

**ADJOURNMENT:**

On a motion by McCue, supported by Cook, to adjourn the meeting at 11:00 p.m.

Ayes: All (6) Nays: 0 Motion Carried

  
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Karyn McCue, Secretary

  
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Laura M. Heilig, Recording Secretary

**MEMO**

**MEMPHIS COMMUNITY SCHOOLS**

**BOARD OF EDUCATION MEETING**

**JANUARY 13, 2020**

**The information below was omitted from the January 13, 2020 Special and Organizational Board Meeting minutes.**

The following motions were not included in the approved minutes, after reconvening from closed session.

**Superintendent Evaluation ~ Final**

**On a motion by Rhein, supported by O'Connor, to adopt the Year End Evaluation for Superintendent, Brad Gudme, Effective, as presented.**

**Ayes: (6)      Nays: None      Motion Carried**

**Superintendent Evaluation Timeline ~ 2020**

**On a motion by Rhein, supported by McCue, to adopt the Superintendent Evaluation Timeline for 2020, as presented.**

**Ayes: (6)      Nays: None      Motion Carried**

**D. Rhein ~ Goal to have Strategic Plan in place by March 2020.**