

**Memphis Community  
Secretary's Minutes  
Regular and Organizational Meeting of the Board of Education  
Jr/Sr High Media Center  
Memphis, MI  
February 11, 2019 7:00 pm  
(Rescheduled from January 28, 2019)**

Vice President Dave Rhein called the meeting of the Memphis Board of Education to order at 7:02 pm, in the Jr/Sr High School Media Center.

The Pledge to the Flag was recited.

Roll Call:

Present: Dave Rhein, Karyn McCue, Kelly Francis, Chris Pare`, Marty Cook

Absent: Cheryl Florka

**Dave Rhein took the Oath of Office**

**On a motion, by McCue, supported by Cook, to elect Dave Rhein, to be Temporary Chairperson until the president is elected.**

**TEMPORARY CHAIR**

**On a motion by Cook, supported by Francis, to appoint, Amanda Bobcean, as a Board member for the remaining term ending December 31, 2020, as presented.  
(Motion not carried)**

**BOARD SEAT  
APPOINTMENT**

**Discussion on above motion. Jean Sturtridge, RESA Attorney, explained process for open seats, elections and appointments.**

**On an amended motion by Cook, supported by Francis, to appoint Amanda Bobcean, as a Board Member, through the certification of the November 2020 Election results, according to Michigan law.**

**AMANDA BOBCEAN**

**Roll Call Vote:**

**ROLL CALL VOTE**

**Rhein: Nay**

**McCue: Nay**

**Florka: Absent**

**Francis: Aye**

**Pare`: Nay**

**Cook: Aye**

**Ayes: (2)      Nays: (3)      Absent (1)      Motion Not Carried**

**On a motion by Pare`, supported by McCue, to appoint Audrey O'Connor, as a Board Member, through the certification of the November 2020 Election results, according to Michigan Law.**

**AUDREY O'CONNOR**

**Roll Call Vote:**

**ROLL CALL VOTE**

**Rhein: Aye**

**McCue: Aye**

**Francis: Aye**

**Pare`: Aye**

**Cook: Abstain**

**Florka: Absent**

**Ayes: (4) Nays: (0) Abstain: (1) Absent (1) Motion Carried**

**K. Francis** – Would like the Board to review procedures for appointments.

Audrey O'Connor took the Oath of Office and joined the Board at the table.

On a motion by McCue, supported by Pare`, to amend the agenda for the February 11, 2019 Organizational/Regular Business Meeting, as presented.

**AMENDMENT OF AGENDA**

**Ayes: All (6) Nays: None Motion Carried**

**Election of Officers:**

**ELECTION OF OFFICERS**

**On a motion by Pare`, supported by Francis, to elect Dave Rhein for President of the Board of Education.**

**President – Dave Rhein**

**Ayes: All (6) Nays: None Motion Carried**

**On a motion by Francis, supported by Rhein, to elect Chris Pare` for Vice President of the Board of Education.**

**Vice President – Chris Pare`**

**Ayes: All (6) Nays: None Motion Carried**

**On a motion by Pare`, supported by Francis, to elect Karyn McCue for Secretary of the Board of Education.**

**Secretary – Karyn McCue**

**Ayes: All (6) Nays: None Motion Carried**

**On a motion by Rhein, supported by Pare`, to elect Marty Cook for Treasurer of the Board of Education.**

**Treasurer – Marty Cook**

**Ayes: All (6) Nays: None Motion Carried**

**Audience Participation: No action taken**

**AUDIENCE PARTICIPATION**

**On a motion by Cook, supported by Pare`, to establish the regular meetings for January 2019 through January 2020, to be on the 4<sup>th</sup> Monday, of each month, with the exception of months where holidays require a deviation to the schedule, or for other conflicts. Regular meeting times to be at 7:00 p.m. in the Joseph Burns Library/Media Center.**

**BOARD MEETINGS DATES**

**Ayes: All (6) Nays: None Motion Carried**

**On a motion by McCue, supported by Francis, to designate Lakestone Bank & Trust, NorthStar Bank, PNC and Michigan Liquid Asset Fund as depositories for school funds for the period covering January 2019 through December 2019.**

**DESIGNATION OF DEPOSITORIES**

**Ayes: All (6) Nays: None Motion Carried**

**On a motion by Pare`, supported by McCue, to accept the recommended official signatures, as presented.**

**OFFICIAL SIGNATURES**

**Ayes: All (6) Nays: None Motion Carried**

On a motion by Francis, supported by O'Connor, to designate Laura Heilig, or her designee, to post public notices of meetings.

**POSTING OF PUBLIC NOTICES**

Ayes: All (6) Nays: None Motion Carried

On a motion by Pare`, supported by Cook, to approve the use of the Voice Newspaper, for official publications, for the time period of January 2019 through December 2019

**OFFICIAL PUBLICATIONS  
Voice Newspaper**

Ayes: All (6) Nays: None Motion Carried

On a motion by McCue, supported by Francis, to continue the retainer contract for Thrun Law Firm, P.C. for legal services.

**LEGAL SERVICES  
RETAINER APPROVAL**

Ayes: All (6) Nays: None Motion Carried

On a motion by Cook, supported by Francis, to have Stewart, Beauvais and Whipple conduct and complete the 2018-19 audit.

**APPROVAL OF AUDIT  
FIRM SERVICES**

Ayes: All (6) Nays: None Motion Carried

On a motion by Pare`, supported by Cook, to approve the Board By-Laws, as presented.

**REVIEW BOARD BY-LAWS**

Ayes: All (6) Nays: None Motion Carried

Dave Rhein, appointed members for Committees with Chairperson for each committee.

**ESTABLISH BOARD  
COMMITTEES**

Marty Cook requested that approval of minutes from the regular meeting of December 11, 2018 and minutes from closed session at the regular meeting, on December 11, 2018, be removed from Consent Agenda.

**CONSENT AGENDA**

On a motion by McCue, supported by Pare` to approve the removal of the minutes from Consent Agenda.

Ayes: All (6) Nays: None Motion Carried

Correction:

**CORRECTION**

Removal of motion above, by McCue, supported by Pare` to approve the removal of the minutes from Consent Agenda.

On a motion by Rhein, supported by McCue, to correct minutes from the Regular Meeting on December 11, 2018, to note closed session motion.

Ayes: All (6) Nays: None Motion Carried

On a motion by Cook, supported by Pare`, to correct minutes from the Regular Meeting on December 11, 2018, to note action taken after Audience Participation.

Ayes: All (6) Nays: None Motion Carried

**On a motion by Cook, supported by Pare, to approve the corrected minutes from the Regular Meeting on December 11, 2018, and the minutes from the Closed Session from December 11, 2018.**

**Ayes: All (6) Nays: None Motion Carried**

You are also approving General Fund bills in the amount of \$233,772.64 and AP Payroll checks in the amount of \$24,274.58, Payrolls in the amount of \$258,047.22, with checks numbered 63611 through 63704 and ACH transfers in the amount of \$627,657.53, for a total of \$885,704.75, with check number 63662 and 63394 voided, and additional bills in the amount of \$620,245.40 with checks numbered 63705 through 63761 and check number 63703 voided.

**APPROVAL OF BOARD  
BILLS**

**On a motion by Cook, supported by McCue, to approve the Board Bills and Additional Bills under consent agenda, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

**Audience Participation: No action taken**

**AUDIENCE  
PARTICIPATION  
REPORTS  
DRAKE OKIE, ATHLETIC  
DIRECTOR**

**Under Reports:**

**Drake Okie, Athletic Director** – Wrestling Team are District Champs. City of Memphis will broadcast STING Report. Cheer Team won all three league competitions. Bowling team making up their meets. Boys and Girls Varsity Basketball and the Varsity Cheer team played at Little Caesar’s Arena. Over 300 tickets were sold to attend event. Senior night is February 19<sup>th</sup>. Fundraiser Basketball Tournament was held for 5<sup>th</sup> and 6<sup>th</sup> graders. Memphis Athletic Appreciation Award given to Jeff Christy for putting in a Long Jump Pit for the school. Jacob Christy received Memphis Athlete Award and Chris Fitzpatrick received Appreciation Award for making and installing signs for the Athletic Program.

**See Attached for Elementary and Jr/Sr High Reports**

**Devin Kling – Absent – No Report**

**Devin Kling, Business  
Director  
OLD BUSINESS**

**Under Old Business:**

- A. Neola Policy#4120 Employment of Support Staff, Adoption, (Tables from December Meeting)

**Neola Policy #4120,  
Employment of Support Staff,  
Adoption**

**On a motion by Pare’, supported by McCue, to adopt the Neola Policy # 4120, Employment of Support Staff, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

- B. Rescinding of Memphis Policy #4151, Criminal Background/Fingerprint Requirement (Replaced by Neola Policies # 1421, 3121, 4121, 8142, 3121.01, 8321)

**Rescinding of Memphis Policy  
#4151, Criminal  
Background/Fingerprint  
Requirement**

**On a motion by McCue, supported by Pare’, to rescind Memphis Policy #4151, Criminal Background/Fingerprint Requirement, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

- C. Neola Policy #4419, Group Health Plans, Adoption

**On a motion by Francis, supported by Cook, to adopt revised Neola Policy #4419, Group Health Plans, as presented.**

**Neola Policy #4419, Group Health Plans, Adoption**

**Ayes: All (6) Nays: None Motion Carried**

**Under New Business:**

**NEW BUSINESS**

A. Neola Policies #1000-#1662, 1<sup>st</sup> Reading, except #1421, approved in December 2018

**Neola Policies #1000-#1662, 1<sup>st</sup> Reading**

**On a motion by Pare`, supported by McCue, to approve the 1<sup>st</sup> Reading of Neola Policies #1000-#1662, except #1421, approved in December 2018.**

**Ayes: All (6) Nays: None Motion Carried**

B. SEIU Approval of Financial Re-Opener

**SEIU, Approval of Financial Re-Opener**

**On a motion by McCue, supported by Pare`, to approve the Financial Opener in SEIU Contract, as presented.**

**B Gudme - Increase will be reflected in March revised Budget.**

**Ayes: All (6) Nays: None Motion Carried**

C. CEN Internet Agreement

**CEN Internet Agreement**

**On a motion by Francis, supported by Pare`, to approve the CEN Internet Agreement for 2019-20 school year, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

D. Memphis Policy #8130, The Role of the Board of Education, 1<sup>st</sup> Reading/Revision

**Memphis Policy #8130, The Role of the Board of Education, 1<sup>st</sup> Reading/Revision**

**On a motion by Pare`, supported by McCue, to approve the 1<sup>st</sup> Reading/Revision of Policy #8130, The Role of the Board of Education, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

**Under Personnel:**

A. Dalton Okie, Hiring, 7<sup>th</sup> Grade Boys Basketball Coach

**Dalton Okie, Hiring, 7<sup>th</sup> Grade Boys Basketball Coach**

**On a motion by Pare`, supported by Francis, to approve the hiring of Dalton Okie, 7<sup>th</sup> Grade Boys Basketball Coach, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

B. Kristy Stankovich, Change of Assignment, GSRP Aide to GSRP Teacher

**Kristy Stankovich, Change of Assignment, GSRP Aide to GSRP Teacher**

**On a motion by O'Connor, supported by Francis, to approve the Change of Assignment for Kristy Stankovich, GSRP Aide to GSRP Teacher, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

C. Lisa Fallucca, Change of Assignment, Playground to GSRP Aide

**Lisa Fallucca, Change of Assignment, Playground to GSRP Aide**

**On a motion by Pare`, supported by Francis, to approve the Change of Assignment for Lisa Fallucca, Playground Aide to GSRP Aide, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

D. Francesca Rose, Hiring, Playground Aide

**Francesca Rose, Hiring, Playground Aide**

**On a motion by Cook, supported by McCue, to approve the hiring of Francesca Rose, Playground Aide, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

E. Tony Giancarlo, Resignation, JH Football Coach

**Tony Giancarlo, Resignation, JH Football Coach**

**On a motion by Pare`, supported by O'Connor, to accept the resignation of Tony Giancarlo, JH Football Coach, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

F. Casey Kucsera, Resignation, Varsity Football Assistant Coach

**Casey Kucsera, Resignation, Varsity Football Assistant Coach**

**On a motion by Francis, supported by Pare`, to accept the resignation of Casey Kucsera, Varsity Football Assistant Coach, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

G. Tim Propst, Resignation, Assistant Track Coach

**Tim Propst, Resignation, Assisant Track Coach**

**On a motion by Francis, supported by Pare`, to accept the resignation of Tim Propst, Assistant Track Coach, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

H. Jodi Wisneski, Hiring, Playground Aide

**Jodi Wisneski, Hiring, Playground Aide**

**On a motion by Pare`, supported by Cook, to approve the hiring of Jodi Wisneski, Playground Aide, as presented.**

**Ayes: All (6) Nays: None Motion Carried**

I. Laura Nickelson, Food Service Director, Salary Increase (SEIU)

**Laura Nickelson, Food Service Director, Salary Increase, (SEIU)**

**On a motion by McCue, supported by Pare`, to approve the Salary Increase for Laura Nickelson, Food Service Director, as presented**

**Ayes: All (6) Nays: None Motion Carried**

J. Melanie Beam, Resignation, Liaison Officer

**Melanie Beam, Resignation, Liaison officer,**

**On a motion by Pare`, supported by Francis, to accept the resignation of Melanie Beam, Liaison Officer, as presented**

**SUPERINTENDENT COMMENTS:**

See attached report.

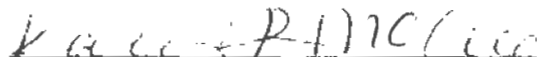
**Board Round Table: K. McCue** – Asked Brad to resume sending Friday email updates to Board members. **D. Rhein** – Attended MASB Conference over the weekend. Many others asking about the Appointment Process, Brad Banasik, from MASB Legal Department mentioned that many districts had questions regarding the issue. First workshop was 6 hours for Board Presidents, covering the President’s position, dealing with Superintendent of school district, Media, Leadership, and Management of Board Meetings. Superintendent speaks for the district. Communicate with reporters to tell the story, if they do not. Suggestions made to provide checklist for new Board Members and include Orientation. Attended additional workshop on School Finance and Budget which is very complicated for one to understand. Article in MASB stating Michigan is ranked 50<sup>th</sup> in Funding growth for schools. Dave would like to consider having a Student serve on the School Board. Would like all Board Members to take self- evaluation tool, and suggest that they attend workshops which under Board Bylaws allows some expenses to be covered by the district. **A. O’Connor** - Expressed Thanks to Dave for leading the Board and doing research to share information. **M. Cook** - Asked if he has missed anything since being on Board like student discipline or other issues that he needs to be aware of? Board did not have additional information to share.

**Audience Participation** No action taken

**Adjournment:**

On a motion by Pare’, supported by Francis, to adjourn the meeting at 10:04 p.m.

**Ayes: All (6)      Nays: None      Motion Carried**

  
\_\_\_\_\_  
Karyn McCue, Board of Education Secretary

  
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Laura M. Heilig, Recording Secretary

**SUPERINTENDENTS  
COMMENTS**

**BOARD ROUND TABLE**

**AUDIENCE  
PARTICIPATION  
ADJOURNMENT**

**January 28, 2019**

**Feb 11, 2019**

## **Superintendent**

- School Closings - State allows up to 6 without question. 3 Additional can be granted by State Supt. with a waiver. We have had 9 canceled instructional days thus far. Next week looks like we there are a few more potentially.
- All St. Clair County Supts work together to make cancelation decisions. I work closely with Capac and Yale to make our final decision. Typically we are out on the roads by 4:30 a.m. to determine whether or not roads are safe for our students. As a county, we have debated what temperature to use as a threshold to cancel school and at what time this temperature needs to occur. Last year we agreed on canceling school anytime our buses would be on the road and the wind chill temperature reached -25, or when a wind chill warning is issued from the national weather service.
- New Boiler at Elementary did have some issues this week but it is running fine now. Lochinvar as well as the control company have been contacted and will be checking over everything.
- The principal mid-year reviews have been sent out and I will be meeting with the principals to go over them next week.
- I will be attending CPI nonviolent crisis intervention training next week on Tuesday and Wednesday at RESA.
- I attended the MASA mid-winter conference this past week in Detroit. Heard from Governor Whitmer, State Supt of Ed, Shiela Alles, Supt of Detroit Public Schools and many more. Great event, thanks for allowing me to attend.
- 31 A on-site review continued today. We are in good shape to wrap up this year long audit on June 11, 2019. Matt and Susan have put in a lot of work with this and are doing a great job.

## **Jr/Sr HS**

- Weather is wreaking havoc but exams are finished and S2 officially underway (Jan. 28)
- Sophomores will visit the TEC program at RESA on Wednesday, Feb. 13.
- Cheer team and wrestling teams continue to pile up 1st place finishes and tournament victories. Wrestling Regional Wed. Feb. 13,
- Extended absence for Jr HS/HS counselor.
- Monday, February 4th: SOPHOMORE PARENT & STUDENT NIGHT 5:30 – 8:00 PM – Advanced Placement (AP) Course Information, Blue Water Middle College Overview, Presentation of options for 11<sup>th</sup> Grade: Dual Enrollment, TEC Programs, CTMC
- Mid year discussions for teachers have been completed. Observations for all begin the first week of March. 3 more rounds of walkthroughs are also scheduled for Feb and May.



## Elementary- Observation Presentation

- Literacy Leaders met on January 10th. This is a team of Kelly Clark, Brandi Leeman, April Seeley and myself that meet every other month with RESA to plan the implementation of the Early Literacy Essentials. This time we spoke about parent engagement and how we can add Literacy into some of the big-ticket events we already have (Dads and Donuts, Moms and Muffins).
- Early Release PLC on January 9th was spent looking at data and planning for MAISA units.
- January 22- Specials switched from Music to Art. Mrs. Hulett is starting with an "I love Memphis because..... Project.
- All students have completed NWEA mid-year testing. Our next PLC will be on February 13th at which point we will review the data and plan for intervention based on this data.
- Trimester 2 progress reports have been sent home.
- The School Improvement Team has begun looking at a WIN (What I Need) time for the 2019 school year. This will be a grade level all hands on deck intervention block.
- The Winter Carnival was a success. We had many families and raised about \$2100.
- Mid Year Teacher Observations started January 14th and Should be completed by the end of February
- February 8th was Super Happy Fun Day. Students played Human Hungry Hungry Hippos, Hula Hoop, Rock Paper Scissors, and [Jim Basketball Jones](#) will be here doing a presentation.
- February 22 100 Day of School Celebration
- Child Abuse and Neglect Council Dinner and Fundraiser