

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
February 25, 2019 7:00 pm**

President, Dave Rhein called the meeting of the Memphis Board of Education to order at 7:01 pm, in the Jr/Sr High School Media Center.

The Pledge to the flag was recited.

Roll Call:

Present: Dave Rhein, Chris Pare`, Karyn McCue, Marty Cook, Cheryl Florka, Kelly Francis, Audrey O'Connor

On a motion by Florka, supported by Francis, to amend the agenda for the Regular Meeting of February 25, 2019, as presented. **AMENDMENT OF AGENDA**

Ayes: All (7) Nays: None Motion Carried

On a motion by Cook, supported by Rhein, to correct the minutes from February 11, 2019 meeting, (rescheduled from January 28, 2019), as presented.

Ayes: All (7) Nays: None Motion Carried

Under consent agenda, you are approving General Fund bills in the amount of \$129,405.18 and AP Payroll checks in the amount of \$8,883.52, Payrolls in the amount of \$138,288.70 with checks numbered 63545 through 63579, and ACH Transfers in the amount of \$339,386.00, for a total of \$477,674.70, with check numbers 63571 voided, and additional bills in the amount of \$25,162.75, with checks numbered 63580 through 63610 and no checks voided. **CONSENT AGENDA**

Personnel:

Spring Coaches Recommendations

Resignations: Colleen Winkel, Jannine Jandron and Alyssa Troia – Daycare Staff

Hiring: Susan Monarch – Sub Bus Driver

On a motion by Cook, supported by Florka, to approve the items under consent agenda, as presented.

Ayes: All (7) Nays: None Motion Carried

Under Reports:

REPORTS

Student of the Month: Students present were presented with certificates by Principals. Students not in attendance will receive certificates in school.

STUDENT OF THE MONTH

Wild Bees Robotics Team # 8845 – Members of the team introduced themselves to the Board and each commented on what they liked about Robotics. Coaches were also introduced, Glen Haack, Brandi Devos and Thomas Haack. Team will go to World Championships in Detroit on April 24th -27th. Students suggested a JH Field

Wild Bees Robotics Team #8845

Trip for fellow students to the competition, which has free admission, only cost would be transportation costs. Team has received 47 awards in five years.

Meran Khon – Follet Educational Grant Presentation – Explained how Grant and Professional Development helped develop her 3rd Grade Innovative Classroom which has been moved to the Library in the Elementary. Meran presented examples with pictures of activities the students engage in from Grant purchases. Library was used as showcase to enter Follett Challenge for \$60,000 grant and on Wednesday, semi-finalists should be announced.

Meran Khon, Follet Educational Grant

Athletics – Drake Okie – Absent

Athletics

Brad Gudme – Cheer Team competed at Regionals, placed 3rd in Districts. Varsity Boys Bowling Team took 1st place in Regionals and will compete in States on Friday. Two students competing on Saturday in Battle Creek for Individual Meet. Spring sports start in two weeks.

Matthew Karaffa – See Attached

Susan Hankins – See Attached

Devin Kling – See Attached

C Pare` -Would like Natural Gas comparison savings for this year compared to previous years. **B. Gudme** – Will provide Natural Gas comparison. **M. Cook** – What is the total cost for MEA contract financials on the agenda? **B. Gudme** – Will review prior to approval of contract. **D. Rhein** – Is the lighting cost change noticeable from Sinking Fund project? **B. Gudme** – Performance Services can provide data on savings. **K. McCue** – Is district looking to increase savings on debt? **B. Gudme** - \$20,000 is about the max we will save.

Audience Participation/Public Comment: No action taken

AUDIENCE PARTICIPATION

Under Correspondence: Articles shared with the Board

CORRESPONDENCE

THRUN Law notes – **C. Cook** – Are we in compliance with PMLA laws.

B. Gudme – Meeting set up with MI Planners to review PMLA. **D. Rhein** – Open Meetings Act section update.

Under Old Business:

OLD BUSINESS

B. Memphis Policy #8130, The Role of the Board of Education, Adoption

Memphis Policy #8130, The Role of the Board of Education, Adoption

On a motion by Florka, supported by McCue, to adopt Memphis Policy #8130, The Role of the Board of Education, as presented.

Ayes: All (7) Nays: None Motion Carried

Under New Business:

NEW BUSINESS Student Code of Conduct, Policy #5105, 1st Reading/Addition, (Vape/Tobacco Possession/Use Policy)

A. Student Code of Conduct, Policy #5105, 1st Reading/Addition, (Vape/Tobacco Possession/Use Policy)

On a motion by Francis, supported by Cook, to approve the 1st Reading of the addition of Vape/Tobacco Possession/Use Policy, to the Student Code of Conduct, Policy #5105, as presented.

C Florka – Asked for clarification if students will be ticketed at sporting events.
M. Karaffa – Police will issue tickets to students.

Ayes: All (7) Nays: None Motion Carried

B. MEA – Financial Re-opener

MEA Financial Re-opener

On a motion by McCue, supported by Florka, to approve the MEA Financial Re-opener, as presented.

B Gudme - Total cost for rest of 2018/19 is \$48,000. With salary increases and stipend for teachers in step 12, total cost for 2019/20 is \$108,000. Financial part of contract to carry through November 2020. Teacher retirements should help at the end of the year. Preliminary 5.9% Fund Balance for projected 2019/20 school year with estimated fund balance for 2020/21 of 8%.

Ayes: All (7) Nays: None Motion Carried

A. O'Connor – What should fund balance target be? **B. Gudme** – Fund Balance should be 10% or higher, 15% is comfortable for our size district. **D. Kling** – State looks for trends. **B. Gudme** – Most teachers in Memphis have Masters Degrees. Pay scale is at bottom in all comparisons for starting teachers, adding to the pay scale will bring up bottom.

Superintendent's Comments: Working on a grant for propane buses. Cros-Lex is the only other district in the area using these buses. RESA supports this and grant would cover 55-60% of cost. Filling station could go in near Koehler and Memphis has the right fleet and is a good area for applying for this grant. Current fleet has 13 buses with 9 runs but are old buses. **K. Francis** – How much do propane buses cost? **B. Gudme** – Between \$85,000 95,000 per bus. Maintenance and replacing parts is less expensive. New tool for Superintendent Evaluation presented which still has domains like current one used. This will have to be decided within a month or two. **M. Cook** – Please send link for proposed new Superintendent Evaluation Tool. **D. Rhein** – Is there training available? **B. Gudme** – Checking into training for Board. DSIT meeting was held today – Team supportive and working on strategies for Literacy in grades K-12.

**Superintendent's
Comments**

Board Round Table:

K. Francis –Reviewed Up Front Magazine available in JH classroom. Would like to suggest having another magazine available as well, as it appears to be one-sided. **D. Rhein** – Board Workshop to be held on March 11th at 7 pm. Topics to be covered and discussed are: Roles of Board, Goals and Mission Statements, Open Meetings Act, and Organizational Chart of School. Future Workshop topics to include Finance, Superintendent Evaluation Tools, Major expenses coming up, Transportation and Curriculum. **M. Cook** – Score of Girls Varsity Basketball game currently is 51-33, Memphis in the lead. **Board Members** asked about status of Transportation Director obtaining license to drive school bus. What are the timeframes and plan for Director to drive a bus? **B. Gudme** – Director will not be taking test to drive right now. **D. Rhein** – Confirmed with B. Gudme to take action on Transportation issues to resolve recent concerns and put plan in place for emergencies. **C. Florka** – Thank You for Board Appreciation gift.

BOARD ROUND TABLE

Audience Participation/Public Comment:

Based on Public Comment the following action will be taken:

D. Rhein requested that a Finance Committee Meeting is set up to discuss Transportation Department and Buses.

A. O'Connor would like a plan in place if a complaint or an issue is not resolved by Administration.

D. Rhein would like contact information to be more visible to parents and community.

D. Rhein – Review of Audience Participation will be discussed at Board Workshop.

**AUDIENCE
PARTICIPATION**

Adjournment:


ADJOURNMENT

On a motion by Pare`, supported by Florka, to adjourn the meeting at 9:22 p.m.

Ayes: All Nays: None Motion Carried



Karyn McCue, Board of Education Secretary



Laura M. Heilig, Recording Secretary