

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
February 26, 2018**

President, Michelle Wendling called the meeting of the Memphis Board of Education to order at 7:04 pm, in the Jr/Sr High School Media Center.

Present: Michelle Wendling, Chad Deaner, Karyn McCue, Cheryl Florka, Kelly Francis, Chris Pare`, David Rhein

The Pledge to the flag was recited.

On a motion by Deaner, supported by Florka, to amend the agenda for the Regular Meeting of February 26, 2018, as presented. **ADOPTION OF AGENDA**

Ayes: All Nays: None Motion Carried

Under consent agenda, you are approving the minutes from the Organizational Meeting and the Regular Meeting of January 22, 2018. **CONSENT AGENDA**

You are also approving the General Fund bills in the amount of \$174,106.34, and Payrolls in the amount of \$190,677.58 with checks numbered 62515 through 62596 & ACH transfers in the amount of \$470,720.89 for a total of \$661,398.47, with no checks voided, and additional bills in the amount of \$266,626.02, with check numbered 62597 through 62599, no checks voided.

On a motion by Florka, supported by Pare`, to approve the items under consent agenda, as presented.

Ayes: All Nays: None Motion Carried

Student of the Month: Susan presented Elementary award to Hailey Brandon. Matt Karaffa presented JH award to Asher Gerstenberger. HS award will be presented in school to Michael Harlow. **Student of the Month**

Student Presentation: Erik Lovell presented information on Vaping after attending Vape Night in Armada. He highlighted how harmful the chemicals are that are in vaping liquids and what types of products are being used to entice students. **Student Presentation**

Under Reports: Athletics - Athletics Winter Sports Academics: 81 Total Athletes, 80 Academic Eligible per MHSAA. District Coaches Meeting March 6th. Spring Sports start March 12th. HS Winter Sports Banquet March 21st. **REPORTS
Athletics**

Susan Hankins – Elementary Carnival profited \$2300 while hundreds of students and families enjoyed an evening of fun including new games. February 21st was 100's day and was celebrated by making 100 positive phone calls and students and staff dressing like they were 100 years old. Early Childhood Transition team meeting to discuss new Kindergarten Kick Off that will take place on April 11th. PBIS Leadership Team trained in Tier 2 Interventions. Ann Arbor Hands on **Susan Hankins,
Elementary Principal**

Museum hosting Science and Literacy Night on March 7th. MSTEP testing to begin in April. School Improvement Team exploring idea of changing report cards next year in hopes to better align with MSTEP and make reporting to parents easier. Drop off and Pick up changes are being considered for 2018-19 school year for student safety.

Matthew Karaffa – School Improvement Plan Goals for 2018-19: All Memphis JH/HS students will demonstrate growth in English Language Arts, and growth in Math. Ninety-five percent of seniors will graduate on time. Mischooldata.org can be viewed by anyone who wishes to look at data of students in local districts and statewide districts. Sophomore and Junior parent nights were held to provide students and parents with information on many opportunities that are offered to Memphis students as they prepare for careers and choices beyond high school. Credit Recovery for seniors and select juniors began and Khan Academy PEAK continues to run to help students work on SAT test prep in Math and ELA.

**Matthew Karaffa,
Jr/Sr High Principal**

Devin Kling – Michigan ORS 3% Refund Checks will be going out to current and former employees within the next week. Sinking Fun account made with Lakestone Bank. Expenses will be made directly out of this account. Current total collected is \$180,104. Second Amended Budget for 2017-18 presented and reviewed. Food Service Budget update not yet available. **M. Wendling** – Thank you to Food Service Staff for working so hard to come up with ideas to improve the Hot Lunch Program, as purchases have increased and students are enthused about the selections for lunches.

**Devin Kling,
Business Director**

B. Gudme - Two Grant approvals received: \$2800 for Backpack Program and just under \$7000 for Senior Success Program. MEA discussions began on calendar for 2018-19 school year including idea of starting school prior to Labor Day. Sinking Fun RFP Bids were posted today with closing deadline date for bids on March 15th at 2 pm, opening envelopes with bids at 4 pm. Sallyport for JH/HS Building will be first on the list with door buzzers installed at each building. Bleachers in Elementary will also be replaced. Two years of Sinking Fund monies available to use for the first year. Committee will be formed to review and oversee usage of Sinking Fund money. Teachers are in hallways monitoring students during the beginning of school day and dismissal time.

**Brad Gudme,
Superintendent**

Audience Participation – **Beth Phillips** – Career Day Event scheduled for Wednesday, March 21st, for grades six through twelve. Approximately two dozen career presenters will be present to talk to groups of students as they choose the presenters they wish to visit. Keynote Speaker, who is a former Memphis Graduate and Writer from California, will also be present. Alumni from Memphis will make up about half of the presenters. Beth will return to the March meeting to give a report to the Board with highlights.

**AUDIENCE
PARTICIPATION**

Under Correspondence: Articles shared with the Board

CORRESPONDENCE

Under Old Business:

OLD BUSINESS

A. Student Dress Code Revision Policy #5105 3rd Reading/Adoption

**Student Dress Code
Revision, Policy # 5105**

On a motion by Deaner, supported by Francis, to adopt the 3rd Reading of revised Student Dress Code, Policy # 5105, as presented.

Ayes: All Nays: None Motion Carried

New Business:

NEW BUSINESS

A. RESA Internet Connection Agreement

RESA Internet Connection Agreement

On a motion by McCue, supported by Florka, to approve the RESA Internet Connection Agreement for services provided from July 1, 2018 through June 30, 2019, as presented.

Ayes: All Nays: None Motion Carried

B. Will Sub/PCMI – Substitutes Services Renewal

Will Sub/PCMI Substitutes Services Renewal

On a motion by Rhein, supported by Florka, to approve the Will Sub/PCMI Substitutes Services Renewal 2018-19, as presented.

Ayes: All Nays: None Motion Carried

C. Adoption of 2nd Amended Budget 2017-18

Adoption of 2nd Amended Budget, 2017-18

On a motion by Pare`, supported by Francis, to approve the 2nd Amended Budget for 2017-18, as presented.

Ayes: All Nays: None Motion Carried

Under Personnel:

PERSONNEL

A. Jamie Kmetz - Resignation – Varsity Assistant Cheer Coach

Jamie Kmetz, Resignation, Varsity Assistant Cheer Coach

On a motion by Florka, supported by Rhein, to accept the resignation of Jamie Kmetz, Varsity Assistant Cheer Coach, as presented.

Ayes: All Nays: None Motion Carried

B. Track Coaches – Addition to Budget (**Tabled**)
No motions were made.

Track Coaches, Addition to Budget, Tabled

C. Spring 2018 Coaches Recommendations

Spring 2018 Spring Coaches Recommendations

On a motion by Florka, supported by Francis, to approve the Spring 2018 Coaches Recommendations, as presented.

Ayes: All Nays: None Motion Carried

Superintendents' Comments: Sophomore and Junior Parent Night held at HS. Rebecca Ryan, College Advisor is very involved with Seniors, her hard work and dedication is appreciated.

SUPERINTENDENT'S COMMENTS

Board Round Table: C. Deaner – What hours does James Phillips, Bus Mechanic work? Krett Kujat, Transportation Supervisor mentioned that he is currently working about 28 hours per week. **D. Rhein** – Commented on MASB Meeting at RESA for County Board Members about topics discussed including

BOARD ROUND TABLE

Disciplinary 7 Factors, Concealed Carry Law, Abortion Policy and Free Speech Policy.

**AUDIENCE
PARTICIPATION**

AUDIENCE PARTICIPATION: NONE

SUPERINTENDENT EVALUATION: Review of domains and areas of concerns discussed. Board requested more proof and examples of academic progress and updates on Restorative Practices, Teacher Instruction, 4 Literacy Essentials Data and Literacy Coach. Next Superintendent Evaluation will be during May Board Meeting.

**SUPERINTENDENT
EVALUATION**

Adjournment:

ADJOURNMENT

On a motion by McCue, supported by Florka, to adjourn the meeting at 10:01 p.m.

Ayes: All Nays: None Motion Carried

Karyn McCue, Board of Education Secretary

Laura M. Heilig, Recording Secretary