

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
March 26, 2018**

Vice President, Chad Deaner called the meeting of the Memphis Board of Education to order at 7:04 pm, in the Jr/Sr High School Media Center.

Present: Chad Deaner, Karyn McCue, Cheryl Florka, Chris Pare`

Absent: Michelle Wendling, Kelly Francis, Dave Rhein

The Pledge to the flag was recited.

On a motion by McCue, supported by Florka, to approve the agenda for the Regular Meeting of March 26, 2018, as presented. **ADOPTION OF AGENDA**

Ayes: All Nays: None Motion Carried

Under consent agenda, you are approving the minutes from the Regular Meeting of February 26, 2018. **CONSENT AGENDA**

You are also approving the General Fund bills in the amount of \$324,328.52, and Payrolls in the amount of \$332,114.94 with checks numbered 62600 through 62788 & ACH transfers in the amount of \$223,294.68 for a total of \$555,409.80, with checks numbered 62567 and 62601 voided, and additional bills in the amount of \$287,557.68, with checks numbered 62789 through 62817, no checks voided.

On a motion by Florka, supported by Pare`, to approve the items under consent agenda, as presented.

Ayes: All Nays: None Motion Carried

Student of the Month: Mrs. Lawrence presented Elementary award to Sophia Bajorek, Ms. Smith presented award to JH student Trent Brown and Mr. Karaffa will present award to HS student Gianna Swain, who was not in attendance. **Student of the Month**

Career Day Report: Beth Phillips presented photos and highlights in her presentation from Career Day at the High School on March 21st, sponsored by Student Council. Memphis Alumni were included in the Career Day Presenters, along with current college students and trade professionals in panel discussion groups. Duane Gross, 1984 Memphis Graduate, who is now an author of a book called Misfit Tribe, which will also be made into a movie, was the Guest Speaker. Staff was very helpful in making this event a huge success and Beth expressed appreciation for support and hard work from everyone and looks forward to event again in a couple of years. Student Council purchased a copy of the book for the Memphis High School Library and a copy for the Memphis Public Library. **Career Day Report**

Technology Update: Brian Gerstenberger, Technology Director, gave a sneak peak at the new Memphis Schools Website he is working on. He pointed out new **Technology Update**

features and welcomed suggestions from the Board. New website will be easier to navigate from mobile devices. Website is close to being finished.

Under Reports:

Athletics - First girls Soccer game today. Winter sports wrapped up and Sports Banquet was held. Concession stand will be set up at St. Clair County 4H Fair, selling beverages only, to raise funds for Athletic Program. Weights being painted and spruced up for Weight Room. Drake presented Hall of Fame Program beginning in Memphis and reviewed guidelines and sample letter for program. Mrs. Marybeth Berger is the first person to be inducted into the Memphis Hall of Fame and was presented with a plaque for all of her contributions to the Memphis Athletics Program. Capac Schools will be in same league as Memphis for the 2018-19 school year. A kick off with Capac was suggested to start off Sports season with Luncheon for Cheer and Football teams in the Fall. Bus transportation requested for Saturday League Soccer Game on April 28th. Track Team will be a paid sport for Spring Schedule.

Matthew Karaffa – Scheduling for 2018-19 has begun. Career Day was a huge success! Testing begins after Spring Break. Kim Gaedcke and Matt will interview candidates for College Advisor Position for 2018-19 from MSU. Robotics team did very well, and should have earned enough district points to earn spot at the State Championship at SVSU. Matt presented Power Point with academic summaries and other information from the JH/HS including Senior Project, Khan Academy Peak Hour, Discipline Data, Danielson & Kagan, PBIS Restorative Justice and Be Our Guest Program. Continuing Restorative Justice with staff and beginning implementation of Restorative Circles with students and their families. Four teachers have been trained in PBIS and will train other teachers.

C. Pare – What are plans for the future to keep senior students who are struggling, from getting too far behind prior to graduation?

M. Karaffa - Will work hard with others to make sure that in the future, students who need extra intervention with academics to graduate will be recognized much earlier than their senior year.

Susan Hankins – Power Point on Early Literacy presented, which was worked on by School Improvement Team. Drama Club performed “The Enchanted Bookshop” on March 20th. Thank you to Carrie Catalano for all of her hard work coaching students who participated. April 11th is Kindergarten Kickoff. Volunteer Luncheon will be held on April 12th. MSTEP testing will begin the week of April 17th. April 25th is preschool registration night. Talent Show is April 19th. Spring Conferences are April 26th for Tier 2 students. Elementary will finish Reading Month with a school wide viewing of the “The BFG” in the Gym with students wearing their PJ’s.

Devin Kling – Working on Budget Amendments and Grants. Recommended keeping three year contract with Audit Firm, Stewart, Beauvais & Whipple to save costs and continue good working relationship. Audit for 2017-18 will be July 26th and 27th and July 30th and 31st. RESA looking into new software program, MiSuite. Meeting will be held at RESA with Superintendents and Business Directors to review this program on April 13th. MSBO Conference in April, held in Detroit will complete certification process as Business Director.

REPORTS

**Drake Okie,
Athletic Director**

**Matthew Karaffa,
Jr/Sr High Principal**

**Susan Hankins,
Elementary Principal**

**Devin Kling,
Business Director**

C. Deaner – With February 23rd Budget showing a deficit of \$342,778, he would like to see a balanced budget. May need restructuring to help save costs. Sinking Fund Projects should save district money.

Audience Participation – Quinn Pare` spoke on behalf of Senior Class. They would like the Board and Administration to consider allowing Seniors to decorate the top of their graduation caps. Seniors would decorate as a group under supervision, and have caps approved by Administration. Mr. Karaffa will meet with Quinn and other Seniors to discuss the idea before any decision is made.

**AUDIENCE
PARTICIPATION**

Under Correspondence: Articles shared with the Board

CORRESPONDENCE

Under Old Business:

OLD BUSINESS

None

New Business:

NEW BUSINESS

A. St. Clair County RESA HR and Payroll Services Agreement 2018-19

**St. Clair Co RESA HR and
Payroll Services
Agreement 2018-19**

On a motion by Florka, supported by McCue, to approve the St. Clair County RESA HR and Payroll Services Agreement 2018-19, as presented.

Ayes: All Nays: None Motion Carried

Under Personnel:

PERSONNEL

A. Karrie Bunting - Resignation – Playground Aide

**Karrie Bunting,
Resignation, Playground
Aide**

On a motion by Florka, supported by Pare`, to accept the resignation of Karrie Bunting, Playground Aide, as presented.

Ayes: All Nays: None Motion Carried

B. Lisa Fallucca – Hiring – Playground Aide

**Lisa Fallucca, Hiring,
Playground Aide**

On a motion by McCue, supported by Pare`, to approve the hiring of Lisa Fallucca, Playground Aide, as presented.

Ayes: All Nays: None Motion Carried

C. Michael Lindke and Gary Gutenkunst – Resignations - JH Football and JV Boys Basketball Coach, and Varsity Boys Basketball Coach

**Michael Lindke and Gary
Gutenkunst, Resignations,
Coaches**

On a motion by Florka, supported by Pare`, to accept the resignations of Michael Lindke and Gary Gutenkunst, Coaches, as presented.

Ayes: All Nays: None Motion Carried

Superintendents' Comments: Calendar for 2018-19 almost completed with MEA. School will not start prior to Labor Day, and rather than a delayed start one Wednesday per month, an early release is being considered for grade level staff to have time to collaborate together on curriculum. Language in contract being

**SUPERINTENDENT'S
COMMENTS**

worked on for negotiations. AFSCME and SEIU requests for information for upcoming negotiations will be sent out this week. Preliminary Budget for 2018-19 not yet available. Waiver for two additional snow days was requested from the State, just waiting for response back with approval. Budget for 2018-19 will allow for 25-30 students down. Increase from State not announced yet for additional per pupil funding for 2018-19 school year.

Board Round Table: C. Deaner – Busing should not be held up for General Ed runs to allow for transportation for any Sports or Extra Curricular activities.

BOARD ROUND TABLE

On a motion by McCue, supported by Florka, to amend the agenda as stated below, for the Regular Meeting of March 26, 2018.

AMENDMENT OF AGENDA

Add to Personnel:

- (D.) Lori Sanborn – Track Coach
- (E.) Tim Propst – Hiring – Assistant Track Coach

Ayes: All Nays: None Motion Carried

D. Lori Sanborn – Varsity Track Coach Recommendation

**Lori Sanborn,
Recommendation for
Varsity Track Coach**

On a motion by McCue, supported by Florka, to approve the recommendation of Lori Sanborn for Varsity Track Coach as presented.

Ayes: All Nays: None Motion Carried

E. Tim Propst – Hiring – Varsity Assistant Track Coach

**Tim Propst, Hiring, Varsity
Assistant Track Coach**

On a motion by Florka, supported by Pare`, to approve the hiring of Tim Propst, Varsity Assistant Track Coach, as presented.

Ayes: All Nays: None Motion Carried

AUDIENCE PARTICIPATION: NONE

**AUDIENCE
PARTICIPATION
ADJOURNMENT**

Adjournment:

On a motion by McCue, supported by Florka, to adjourn the meeting at 8:41 p.m.

Ayes: All Nays: None Motion Carried

Karyn McCue, Board of Education Secretary

Laura M. Heilig, Recording Secretary

