

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
June 25, 2018**

Vice President, Chad Deaner called the meeting of the Memphis Board of Education to order at 7:01 pm, in the Jr/Sr High School Media Center.

Roll Call:

Present: Chad Deaner, Karyn McCue, Kelly Francis, Chris Pare`, Dave Rhein

Absent: Michelle Wendling, Cheryl Florka

The Pledge to the flag was recited.

On a motion by McCue, supported by Francis, to amend the agenda for the Regular Meeting of June 25, 2018, as presented. **ADOPTION OF AGENDA**

Ayes: All Nays: None Motion Carried

Under consent agenda, you are approving the minutes from the Regular Meeting of May 21, 2018. **CONSENT AGENDA**

You are also approving the General Fund bills in the amount of \$207,973.33, and AP Payroll checks in the amount of \$17,290.14, Payrolls in the amount of \$225,263.47 with checks numbered 62992 through 63089 & ACH transfers in the amount of \$414,401.99 for a total of \$689,665.46, with check number 63044 voided, and additional bills in the amount of \$5,247.40, with checks numbered 63090 through 63094, with no checks voided.

On a motion by McCue, supported by Rhein, to approve the items under consent agenda, as presented.

Ayes: All Nays: None Motion Carried

Under Reports:

REPORTS

Drake Okie –Spring Sports Banquets were held. July 2nd – July 6th no Athletic Activities scheduled. BASS Team and TRAP Team did very well in their first Tournaments.

Drake Okie, Athletics

Susan Hankins – Tentative teacher assignments made. Michelle Wisson moving to 1st grade and Kelly Clark from 1st/2nd split to 2nd grade. Four teachers and Susan attending conference on Reading. Enrollment to date for Kindergarten is 53 students.

**Susan Hankins,
Elementary Principal**

B. Gudme – Considering Full Time Social Worker and using DJ Goddard for additional support in classrooms.

Matthew Karaffa – Master schedule completed. Student schedule not yet complete. Assistant Principal interviews completed, with 26 applicants. Third round finished today with recommendation on Board Agenda for this evening. Art

**Matthew Karaffa,
Jr/Sr High Principal**

and Special Ed positions still open. Summary of SAT shared. Student access available to view scores. Results will be included with 2018-19 student schedules. PEAK and other support intervention being discussed for new school year.

Devin Kling – Wrapping up Budget, will start Audit Preparations which will be at the end of July. Final Amended Budget less conservative than 2016-17. Reviewed expenditures adjustments. Keeping \$20,000 in budget for Food Service transfer. Projected Budget for 2018-19 will be based on 23 students down, \$240 increase per pupil added to budget, with district retirements and health care increases included in figures. **B. Gudme** - Approximately \$70,000 savings with teacher changes. Two buses may be purchased from district in Upper Michigan with about 85,000 miles on each of them. Long term plan for balanced budget. Average cost per pupil for state of Michigan schools is \$9600. Budget would be better if state gave us this cost each year. State Aid Note – Taxes switched to Summer Collection, borrowing to get through until revenues come in.

**Devin Kling,
Business Director**

Discussion on NHS Membership. Membership will continue.

Audience Participation/Public Comment: No action taken

**AUDIENCE
PARTICIPATION**

Under Correspondence: Articles shared with the Board

CORRESPONDENCE

Under Old Business:

OLD BUSINESS

A. 2017-18 General Fund Budget – Final Revision

**2017-18 General Fund
Budget, Final Revision**

On a motion by Pare`, supported by Francis, to approve the Final Revision of General Fund Budget for 2017-18, as presented.

Ayes: All Nays: None Motion Carried

B. 2017-18 Food Service Budget – Final Revision

**2017-18 Food Service
Budget, Final Revision**

On a motion by Rhein, supported by Pare`, to approve the Final Revision of Food Service Budget for 2017-18, as presented.

Ayes: All Nays: None Motion Carried

New Business:

NEW BUSINESS

A. 2018-19 General Fund Budget – Projected

On a motion by McCue, supported by Francis, to approve the proposed General Fund Budget for 2018-19, to be revised quarterly.

Ayes: All Nays: None Motion Carried

**2018-19 General Fund
Budget, Projected**

B. 2018-19 Food Service Projected Budget

On a motion by Pare`, supported by Francis, to approve the

**2018-19 Food Service
Budget, Projected**

proposed Food Service Budget for 2018-19, to be revised quarterly.

Ayes: All Nays: None Motion Carried

C. Resolution for State Aid Borrowing

**Resolution for State Aid
Borrowing**

**On a motion by Rhein, supported by McCue, to approve the Resolution for
State Aid Borrowing, not to exceed \$1,000,000.**

Ayes: All Nays: None Motion Carried

Under Personnel:

PERSONNEL

A. Schedule C Assignments

Schedule C Assignments

**On a motion by Pare`, supported by Francis, to approve the Schedule C
Assignments for 2018-19, as presented.**

Ayes: All Nays: None Motion Carried

B. Stacy Turgeon, Resignation, Social Worker

**Stacy Turgeon,
Resignation, Social
Worker**

**On a motion by Francis, supported by McCue, to accept the resignation of
Stacy Turgeon, Social Worker, as presented.**

Ayes: All Nays: None Motion Carried

C. Florence Rhodes, Settlement Agreement and Release

**Florence Rhodes,
Settlement Agreement and
Release**

**On a motion by McCue, supported by Pare`, to approve the Settlement
Agreement and Release for Florence Rhodes, as presented.**

Ayes: All Nays: None Motion Carried

D. Drake Okie, Athletic Director, Contract
(Revised from May Meeting)

**Drake Okie, Athletic
Director, Contract**

**On a motion by Pare`, supported by Francis, to approve the 2018-19
Contract for Drake Okie, Athletic Director, as presented.**

Ayes: All Nays: None Motion Carried

E. Brian Gerstenberger, Technology Director, Contract

**Brian Gerstenberger,
Technology Director,
Contract**

**On a motion by Francis, supported by Pare`, to approve the 2018-19
Contract for Brian Gerstenberger, Technology Director, as presented.**

Ayes: All Nays: None Motion Carried

F. Administrative and Central Office Contracts: Brad Gudme, Susan
Hankins, Matt Karaffa, Sandi Pavlov, Laura Heilig, and Sandra Fowler

**Administrative and
Central Office Contracts**

On a motion by McCue, supported by Francis, to approve the 2018-19 Contracts for Administration and Central Office as listed above.

Ayes: All Nays: None Motion Carried

G. Bregetta Marchand, Central Office Clerk and Special Ed Secretary, Contract

**Bregetta Marchand,
Central Office Clerk and
Special Ed Secretary,
Contract**

On a motion by Francis, supported by Pare`, to approve the 2018-19 Contract for Bregetta Marchand, Central Office Clerk and Special Ed Secretary, as presented.

Ayes: All Nays: None Motion Carried

H. GSRP Teacher and Associate Teacher Contracts

**GSRP Teacher and GSRP
Associate Teacher
Contracts**

On a motion by Francis, supported by McCue, to approve the 2018-19 Contracts for GSRP Teachers and GSRP Associate Teachers, as presented. presented.

Ayes: All Nays: None Motion Carried

I. Hourly Contracts

1. Daycare Supervisor
2. Instructional Aides, Non Instructional Aides, Preschool Teacher
3. Primary Daycare
4. Secondary Daycare

On a motion by Pare`, supported by Rhein, to approve the 2018-19 Hourly Contracts as listed above.

Ayes: All Nays: None Motion Carried

J. SEIU Contracts and Agreement

**SEIU Contracts and
Agreement**

On a motion by Francis, supported by McCue, to approve the 2018-19 Contract for SEIU, Laura Nickelson and the Agreement for Secretary to Athletic Director, Marybeth Berger, as presented.

Ayes: All Nays: None Motion Carried

K. Keith Corbat, Hiring, Jr/Sr High Principal

**Keith Corbat, Hiring,
Jr/Sr High Principal**

On a motion by McCue, supported by Pare`, to approve the hiring of Keith Corbat, Jr/Sr High Principal, as presented.

Ayes: All Nays: None Motion Carried

L. Devin Kling, Contract Revision

**Devin Kling, Contract
Revision**

On a motion by Pare, supported by Rhein, to add Auto Allowance of \$50 per month, to contract for Devin Kling, as presented.

Ayes: All Nays: None Motion Carried

Board Round Table: K. Francis – Dan and Renae Kiehler would like opportunity to help the district by asking for a to do list of things that they would like to see repaired, replaced, improved upon or initiated. Dan will write grants where needed as well. Dan Kiehler has secured a warehouse for Robotics Team to use. **C. Deaner** Thank you to Dan and Renee for all of their generous support for our district.

Board RoundTable

Superintendent’s Comments B. Gudme – Michelle Wendling has resigned as a Board Member/President, Notice will be posted for open seat.

SUPERINTENDENT’S COMMENTS

President Motion made:

On a motion by McCue, supported by Pare`, to appoint Chad Deaner, for President of the Memphis School Board.

APPOINTING OF NEW PRESIDENT

Ayes: All Nays: None Motion Carried

Sinking Fund Update: Leasing Equipment will save district money. Boiler will be replaced in the Elementary and Lighting will be replaced throughout the district. Lighting update will show immediate savings and additional savings from DTE rebates to district. Bleachers in Elementary have been removed, floors will be repaired where needed before new installation begins. Entrance for JH/HS will be in August. Boiler replacement in October when company can test boiler after installation.

Telp Lease Approval

TELP LEASE APPROVAL

On a motion by Pare`, supported by Rhein to approve Telp Lease not to exceed \$1,210,000 for District Lighting and Boiler for Elementary School, as presented.

Ayes: All Nays: None Motion Carried

Wood from bleachers may be sold or donations taken and ideas being discussed for different uses.

District hours during 4th of July week – closed July 4th through July 6th.

Audience Participation/Public Comment: No action taken

AUDIENCE PARTICIPATION

Adjournment:

ADJOURNMENT

On a motion by Pare`, supported by Francis, to adjourn the meeting at 9:34p.m.

Ayes: All Nays: None Motion Carried

Karyn McCue, Board of Education Secretary

Laura M. Heilig, Recording Secretary