

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
August 27, 2018**

Vice President, Dave Rhein called the meeting of the Memphis Board of Education to order at 6:04 pm, in the Jr/Sr High School Media Center.

Roll Call:

Present: Dave Rhein, Karyn McCue, Kelly Francis, Chris Pare`, Audrey O'Connor

Absent: Chad Deaner

Cheryl Florka arrived at 6:40 pm.

The Pledge to the flag was recited.

On a motion by Pare`, supported by Francis, to amend the agenda for the Regular Meeting of August 27, 2018. **AMENDMENT OF AGENDA**

Ayes: All Nays: None Motion Carried

Under consent agenda, you are approving the minutes from the Regular Meeting of July 23, 2018 and the minutes from the Closed Session of July 23, 2018. **CONSENT AGENDA**

You are also approving the General Fund bills in the amount of \$161,785.73, and AP Payroll checks in the amount of \$15,070.16, Payrolls in the amount of \$176,855.89 with checks numbered 63162 through 63240 & ACH transfers in the amount of \$382,134.63, for a total of \$558,990.52, with check numbers 63187, 63198, 63204, and 63208 voided and additional bills in the amount of \$247,487.07, with checks numbered 63241 through 63253 and check number 63247 voided.

On a motion by McCue, supported by Pare`, to approve the items under consent agenda, as presented.

Ayes: All Nays: None Motion Carried

Under Reports:

REPORTS

Susan Hankins – Open House tomorrow from 5-7 pm. Kindergarten and 1st grade teachers made “Aloha Hallway” decorated in Hawaiian theme. New letter grades will be used for report cards to better provide parents and families how students are doing in subjects. State recommended new grading scale and School Improvement Team reviewed before implementation began. Lunch will be eaten before recess this year. Parking procedures shared with Board to eliminate traffic back up and provide more safety for students as they are dropped off and picked up each day. Front entrance will be monitored to enforce new procedures. Landscaping was removed and grass will be planted in circle drive areas.

**Susan Hankins,
Elementary Principal**

Matthew Karaffa – All positions are filled. Keith Corbat, new Assistant Principal was introduced. Special Education Teacher, Bonnie Karam and Art

**Matthew Karaffa,
Jr/Sr High Principal**

Teacher, Loretta DeLong were also present and introduced to the Board Members. Kaley Stark, Science Teacher, and Para Pro, Patty Keller were not present, but were hired to fill open positions. Chief Daniel Kolke will be School Liaison Officer. NWEA and Corrective Reading Training taking place this week.

Drake Okie – Exciting start to week with Varsity Football team winning their first game. Band and cheerleaders did a good job cheering them on! First two JV Football games canceled. Review of past week’s games and Bass Club Tournament. Bradley Deaner and Zach Malinowski are State Camps. Aidan Florka and Dylan Ayers finished in top 14 teams. Sports teams have been practicing and using Weight Room. PBIS Kickoff to include Kickball Game on Friday September 7th. PBIS teaches expectations and has positive rewards for meeting those expectations. Yellow Jacket Days was held last Thursday with good attendance. Students and families enjoyed grilled hot dogs cooked by Administration. Open House is tomorrow.

**Drake Okie,
Athletic Director**

Devin Kling – Not present for meeting.

**Devin Kling,
Business Director**

B. Gudme – Revised Budget will be available at November meeting and will include update on completed Audit for 2017-18. Reviewed Parking Procedures: Teachers will be asked to park in certain areas of front parking lot. Logan Clare, former Memphis student introduced as new ECSE and Resource Room Teacher in the Elementary. Sinking Fund Update: Sally Port almost finished in Jr/Sr High. Lighting continuing to be updated with LED lighting in Elementary Building. Bleachers should be completed by end of the week. Minor repaired to be made on Gym Floor. Parking lights to be replaced. Exterior Wall at Elementary will be repaired after school hours. Old Boiler is 50% disassembled and new Boiler will be installed within next few weeks. Krett Kujat and summer custodial staff worked hard to get Buildings ready for new year and they look great. Brian Gerstenberger and Dawn Smith installed new computers in Elementary and are working hard to finish at the Jr/Sr High. Kindergarten enrollment is at 54 students.

**B. Gudme,
Superintendent**

Audience Participation/Public Comment: None

**AUDIENCE
PARTICIPATION**

Under Correspondence: Articles shared with the Board

CORRESPONDENCE

Under Old Business: None

OLD BUSINESS

New Business: None

NEW BUSINESS

Under Personnel:

PERSONNEL

A. AFSCME Contract Approval

**AFSCME Contract
Approval**

On a motion by McCue, supported by Pare`, to approve the AFSCME Contract, as presented.

Ayes: All Nays: None Motion Carried

B. Resignations

Kelley Kujat, Science Teacher, Chris Heffner, Cook, Pam Czerwiec, Para Pro, Michelle Golembiewski, Playground Aide

**Resignations, Kelley Kujat,
Chris Heffner,
Pam Czerwiec,
Michelle Golembiewski**

On a motion by Pare`, supported by Florka, to accept the resignations as presented above.

Ayes: All Nays: None Motion Carried

C. Hiring – Teachers:

Logan Clare, Corie Misko, Kaley Stark, Bonnie Karam

**Hiring – Teachers:
Logan Clare, Corie Misko,
Kaley Stark,
Bonnie Karam**

On a motion by O’Connor, supported by Pare`, to approve the hiring of Teachers as presented above.

Ayes: All Nays: None Motion Carried

D. Angela Watson, Playground Aide, Nicole Carbary, Elementary Cook, Delyn Wonsey, Jaimie Ramos, and Patty Keller, Para Pro

**Hiring – Angela Watson,
Nicole Carbary, Delyn
Wonsey, and Patty Keller**

On a motion by Florka, supported by Pare`, to approve the hiring of staff as presented above.

Ayes: All Nays: None Motion Carried

E. Sandra Fowler, Contract Revision

**Sandra Fowler, Contract
Revision**

On a motion by McCue, supported by Francis, to approve the Contract Revision for Sandra Fowler, as presented.

Ayes: All Nays: None Motion Carried

F. Laura Heilig, Contract Revision

**Laura Heilig, Contract
Revision**

On a motion by Pare`, supported by Francis, to approve the Contract Revision for Laura Heilig, as presented.

Ayes: All Nays: None Motion Carried

Board Round Table: Karyn McCue – Looking forward to the new school year! Drake Okie – He and Matt Karaffa met with G5 for sponsorship to cover costs of pictures to be taken for banners for schools. Ryan Silver will be helping from G5.

BOARD ROUND TABLE

Audience Participation/Public Comment: No action taken

**AUDIENCE
PARTICIPATION
SUPERINTENDENT
EVALUATION**

Superintendent Evaluation: MStep embargoed until end of the month. Discussion of key points not yet reviewed this year on Evaluation. Suggestions made for new school year to improve effectiveness.

Closed Session:

CLOSED SESSION

On a motion by Rhein, supported by Pare`, to go into closed session at 7:59 p.m. In accordance with the “Open Meetings” Act”, Act 267 1976, for the purpose of MEA Contract/Negotiations Discussion.

**(6) Yes on Roll Call Vote
Chad Deaner Absent**

On a motion by McCue, supported by O’Connor, to reconvene to regular session at 8:17 p.m.

Ayes: All Nays: None Motion Carried

Adjournment:

ADJOURNMENT

On a motion by McCue, supported by Florka, to adjourn the meeting at 8:18 p.m.

Ayes: All Nays: None Motion Carried

Karyn McCue, Board of Education Secretary

Laura M. Heilig, Recording Secretary