

**Memphis Community  
Secretary's Minutes  
Regular Meeting of the Board of Education  
Jr/Sr High Media Center  
Memphis, MI  
September 24, 2018**

President, Chad Deaner called the meeting of the Memphis Board of Education to order at 7:01 pm, in the Jr/Sr High School Media Center.

Roll Call:

Present: Chad Deaner, Dave Rhein, Cheryl Florka, Kelly Francis, Audrey O'Connor

Absent: Karyn McCue, Chris Pare`

The Pledge to the flag was recited.

**On a motion by Florka, supported by Francis, to amend the agenda for the Regular Meeting of September 24, 2018.** **AMENDMENT OF AGENDA**

**Ayes: All      Nays: None      Motion Carried**

Under consent agenda, you are approving the minutes from the Regular Meeting of August 27, 2018 and the minutes from the Closed Session of August 27, 2018. **CONSENT AGENDA**

You are also approving the General Fund bills in the amount of \$179,107.08, and AP Payroll checks in the amount of \$7,844.25, Payrolls in the amount of \$186,951.33 with checks numbered 63254 through 63325 & ACH transfers in the amount of \$186,174.21, for a total of \$373,125.54, with check numbers 63278, 63281 and 63315 voided and additional bills in the amount of \$219,618.79, with checks numbered 63326 through 63331 and no checks voided.

**On a motion by Florka, supported by Francis, to approve the items under consent agenda, as presented.**

**Ayes: All      Nays: None      Motion Carried**

**Under Reports:**

**REPORTS**

**Drake Okie** – Soccer team won today, taking 1<sup>st</sup> place in standings. Soccer Districts at New Haven. Volleyball team had two games canceled from other teams, with their Districts at Marlette. Memphis hosted Capac for luncheon last week to kick off their rivalry game. Capac took the sign but our players improved and we will try again next year. Homecoming is next week, October 5<sup>th</sup>, with a ceremony prior to the game for the Memphis Hall of Fame. JH Football team has 17 players working hard to learn the game. State Championship Bass Team Banner is hanging in the Jr/Sr High.

**Drake Okie,  
Athletic Director**

**Susan Hankins** – MStep data shared and reviewed with comparisons, highlights of growth and plans to improve scores.

**Susan Hankins,  
Elementary Principal**

**Matthew Karaffa – Not present. Report given by Brad Gudme.** All NWEA testing is complete. Homecoming activities start next week. Two candidates for Liaison Officer being interviewed by Chief Kolke. MStep scores are good. Social Studies in 8<sup>th</sup> and 11<sup>th</sup> grade need improvement.

**Matthew Karaffa,  
Jr/Sr High Principal**

**Devin Kling** – Changing budget for new school year with staff changes. Meeting with Auditors this week to go over Audit. Grant schedule ends September 30<sup>th</sup>, most of grant monies have been used. Sinking Fund monies coming in, received about \$100,000 so far.

**Devin Kling,  
Business Director**

**Audience Participation/Public Comment:** No action taken

**AUDIENCE  
PARTICIPATION**

**Under Correspondence:** Articles shared with the Board

**CORRESPONDENCE**

**C. Deaner** - Is district compliant with new Fingerprinting laws for Early Childhood Programs, with deadline approaching at the end of September? **B. Gudme** – All staff have been fingerprinted in early summer under new guidelines. **K. Francis** – Confirmed that Safety Drills are on the Memphis District website.

**Under Old Business: None**

**OLD BUSINESS**

**New Business: None**

**NEW BUSINESS**

**Under Personnel: None**

**PERSONNEL**

**B. Gudme – Sinking Fund Update:** Lighting adjusted in Jr/Sr High Media Center and all new lighting has been completed. Back up emergency lights are complete. Walls at the Elementary have been repaired. Bleachers are installed with changes to be made for state codes. Seating capacity is 400. Donkey Basketball will be in the Elementary Gym. New boiler installation scheduled to start next week. Lease payments start October 2019. Attended MAISA Conference in Traverse City. Concerns with Election in November. Financial reports show cost to educate students is \$8900 per year with state allowance being \$7800. RESA working on Marshall Plan to include three districts, with 2 year grant targeted amount near \$500,000. Student count down about 35 students, budgeted 23 students down. Count Day is October 3<sup>rd</sup>. We have 50 Kindergarten students enrolled. Auditors will meet with us on September 27<sup>th</sup>.

**SINKING FUND  
UPDATE**

**Board Round Table: None**

**BOARD ROUND TABLE**

**Audience Participation/Public Comment:** No action taken

**AUDIENCE  
PARTICIPATION**

**Adjournment:**

**ADJOURNMENT**

**On a motion by Florka, supported by Francis, to adjourn the meeting at 7:40 p.m.**

**Ayes: All      Nays: None      Motion Carried**

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**Karyn McCue, Board of Education Secretary**

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**Laura M. Heilig, Recording Secretary**