

**Memphis Community
Secretary's Minutes
Regular Meeting of the Board of Education
Jr/Sr High Media Center
Memphis, MI
November 26, 2018 7:00 pm**

Vice- President, Dave Rhein called the meeting of the Memphis Board of Education to order at 7:04 pm, in the Jr/Sr High School Media Center.

Roll Call:

Present: Dave Rhein, Karyn McCue, Cheryl Florka, Kelly Francis, Chris Pare`, Audrey O'Connor

Absent: Chad Deaner

The Pledge to the flag was recited.

On a motion by McCue, supported by Florka, to adopt the agenda for the Regular Meeting of November 26, 2018. **AMENDMENT OF AGENDA**

Ayes: All Nays: None Motion Carried

Under consent agenda, you are approving both the minutes from the Regular Meeting and the minutes from the Closed Session, of October 22, 2018. **CONSENT AGENDA**

You are also approving General Fund bills in the amount of \$212,128.72 and AP Payroll checks in the amount of \$9,145.50, Payrolls in the amount of \$221,274.22 with checks numbered 63431 through 63527, and ACH Transfers in the amount of \$208,295.22, for a total of \$429,569.44, with check numbers 63471, 63472, 63494, and 63509 voided, and additional bills in the amount of \$12,084.59, with checks numbered 63528 through 63544 and no checks voided, and Sinking Fund additional bills in the amount of \$181,065.00 with checks numbered 40010 through 40011 with no checks voided.

On a motion by Florka, supported by Pare`, to approve the items under consent agenda, as presented.

Ayes: All Nays: None Motion Carried

Under Reports:

REPORTS

Student of the Month: Students present were presented with certificates. Those not present will be presented with certificate in school by their Principal.

STUDENT OF THE MONTH

Drake Okie – JH Wrestling finishing up and HS Wrestling starting next week. Girls Basketball game was cancelled for today. HS Basketball Scrimmages have been held. There are not enough girls to have a JV Basketball team this year. Cheer is opened up to 6th graders. Boosters have asked if there any large expenses coming up. Football Helmets are needed, but is not an expense that the Boosters cover. Helmets are reconditioned every up and can be used no longer than ten years. Yearly budget for helmets is about \$5000.

**Drake Okie,
Athletic Director**

Susan Hankins – SAT (Student Assistance Team) Presentation of Process used for Intervention of Students in Tier III. Outline and forms shared and reviewed.

**Susan Hankins,
Elementary Principal**

Christmas Concerts December 5th for grades K-2, and December 6th for grades 3-5th, both concerts begin at 6:00 pm.

Matthew Karaffa – Picture highlights of school events shared. Walk through data and presentation shared with the Board from last school year and so far this year. HS Staff will be trained in PBIS during second semester with goal for Fall 2019, for program to be school wide.

**Matthew Karaffa,
Jr/Sr High Principal**

Devin Kling – Finishing FID Submission for 2017-18. Revenue looks better due to GSRP Grants and increase in per pupil allowance from the state. First Amended Budget review of changes and adjustments. Budget is on the conservative side.

**Devin Kling,
Business Director**

Audience Participation/Public Comment: No action taken

**AUDIENCE
PARTICIPATION
CORRESPONDENCE**

Under Correspondence: Articles shared with the Board

Under Old Business: None

OLD BUSINESS

Under New Business:

NEW BUSINESS

A. Adoption of 1st Amended Budget 2018-19

**Adoption of 1st Amended
Budget, 2018-19**

On a motion by Pare`, supported by Francis, to approve the 1st Amended Budget for 2018-19, as presented.

Ayes: All Nays: None Motion Carried

B. Neola Policy #0130, Functions, 1st Reading

**Neola Policy, #0130,
Functions, 1st Reading**

On a motion by McCue, supported by O'Connor, to approve the 1st Reading of Neola Policy # 0130, Functions, as presented.

Ayes: All Nays: None Motion Carried

C. Neola Policies, #1421, #3121, #4121, #8142,
Criminal History Record Check, 1st Reading

**Neola Policies, #1421,
#3121,**

On a motion by Florka, supported by Pare`, to approve the 1st Reading of Neola Policies, #1421, #3121, #4121, #8142, Criminal History Record Check, as presented.

Ayes: All Nays: None Motion Carried

D. Neola Policies, #3121.01 and #4121.01, Criminal Conviction Review, 1st Reading

**Neola Policies, #3121.01
and # 4121.01, Criminal
Conviction Review, 1st
Reading**

On a motion by McCue, supported by Florka, to approve the 1st Reading of Neola Policies, #3121.01 and 4121.01 Criminal Conviction Review, as presented.

Ayes: All Nays: None Motion Carried

E. Neola Policy, #8321, Criminal Justice Information Security, 1st Reading

**Neola Policy #8321,
Criminal Justice**

On a motion by Florka, supported by Francis, to approve the 1st Reading of Neola Policy #8321, Criminal Justice Information Security, as presented.

Ayes: All Nays: None Motion Carried

F. Neola Policies #4000 - #4531, 1st Reading
(Exception: Policy # 4121 in New Business C)

Information Security, 1st Reading

Neola Policies #4000 - #4531, 1st Reading

On a motion by Pare`, supported by Francis, to approve the 1st Reading of Neola Policies #4000 - #4531, (not including #4121- in New Business C)

Ayes: All Nays: None Motion Carried

Under Personnel:

A. Renee Bishop, Resignation, Food Service Cashier

On a motion by Pare`, supported by Florka, to accept the resignation of Renee Bishop, Food Service Cashier, as presented.

Ayes: All Nays: None Motion Carried

B. Carm Falecki, Additional Assignment, Food Service Cashier

On a motion by McCue, supported by Francis, to approve the Additional Assignment for Carm Falecki, Food Service Cashier, as presented.

Ayes: All Nays: None Motion Carried

C. Nick Walsh, Resignation, JV Baseball Coach

On a motion by _____, supported by _____, to accept the resignation of Nick Walsh, JV Baseball Coach, as presented.

Ayes: All Nays: None Motion Carried

D. Sarah Grewe, Resignation, Math Teacher

On a motion by _____, supported by _____, to accept the resignation of Sarah Grewe, Math Teacher, as presented.

Ayes: All Nays: None Motion Carried

Superintendent's Comments: Sinking Fund projects are complete except for last minor adjustments with the new boiler and the buzzer for the Elementary Office. Bleachers worked well with first time being used.

Board Round Table: **K. McCue** – Would like time of Board Meetings added to the Agenda. Continue with ideas for fundraising using Bleacher Wood. Past Board Member, Greg Kreuger passed away. Greg was very dedicated to the Memphis Board of Education for ten years. **D. Rhein** – Can we write an article about the Sinking Fund Projects for the community to see? **B. Gudme** – We can put together something with information showing what projects were done with the Sinking Fund Money. Chad Deaner's seat on the School Board will be vacant after December 31st. Posting for open seat will go out tomorrow, interviews held at the

PERSONNEL

Renee Bishop, Resignation, Food Service Cashier

Carm Falecki, Additional Assignment, Food Service Cashier

Nick Walsh, Resignation, JV Baseball Coach

Sarah Grewe, Resignation, Math Teacher

SUPERINTENDENT'S COMMENTS

BOARD ROUND TABLE

December Board Meeting, and new member will be appointed at the January meeting. **C. Pare`** -Requesting stats on purchasing buses: used, leased, or new for comparisons. **K. Francis** – When will Krett have hours of driving in to drive a bus? **B. Gudme** - Working to set up time for a trainer to drive with Krett.

Audience Participation/Public Comment: No action taken

**AUDIENCE
PARTICIPATION**

Adjournment:

ADJOURNMENT

On a motion by Pare` , supported by Florka, to adjourn the meeting at 9:00 p.m.

Ayes: All Nays: None Motion Carried

Karyn McCue, Board of Education Secretary

Laura M. Heilig, Recording Secretary